Bangladesh Development Bank Ltd.

.... Deptt. / Branch

Sub: Particulars of Primafaci Clearance for Issuing Loan Application Form (LAF)

ব্যাংকের মূল ঋণ আবেদন ফরম ইস্যুর পূর্বে উদ্যোক্তা কর্তৃক নিম্নোক্ত ফরম্যাট অনুযায়ী তথ্যাদি প্রকল্পস্থানের কাছাকাছি অবস্থিত বিডিবিএল-এর সংশ্লিষ্ট ব্রাঞ্চে অথবা ঢাকার যে কোন ব্রাঞ্চে (কোম্পানীর রেজিস্ট্রি অফিস ঢাকায় অবস্থিত হলে) দাখিল করতে হবে। সংশ্লিষ্ট ব্রাঞ্চ এ বিষয়ে যথাযথ কর্তৃপক্ষের অনুমোদন গ্রহণপূর্বক উদ্যোক্তার অনুকূলে ঋণ আবেদন ফরম (LAF) ইস্যু করবে।

01. **Project related information** :

(i)	Name of the Project & Address (with telephone no.)	:	1. Office : 2. Factory : 3. Godown: (with area)
(ii)	Type of Organization (√)	:	Proprietorship/ Partnership/ Private ltd. / Public ltd.
(iii)	Production Capacity & Product Mix	:	
(iv)	Trade License No. & Date (Renewal)	:	
(v)	TIN & Date	:	
(vi)	Name of the existing bank(s) & financial institution(s) (Bank statements should be attached)		
(vii)	Capital Structure of the Company	:	
	(a) Authorized Capital	:	
	(b) Paid up Capital	:	

02. Management Aspect (Particulars of the sponsors) :

Sl No.	Name of the sponsors	Father & Mother's name	Age	TIN no, NID, Passport no, Cell no. & Email	Address	
					Present	Permanent
1	2	3	4	5	6	7

Educational Qualification	% of Share	Status	Experience
8	9	10	11

03. Particulars of the Spouse (s)

Sl No.	Name of the spouses	Father & Mother's name	Age	TIN no. & NID	Address	
					Present	Permanent
1	2	3	4	5	6	7

04   Second Line of Business Management In case of Proprietorship / Partnership Firm) :

Name	Relationship with the sponsor	Age	Educational Qualification	Experience

05. Sponsor(s) Assets :

(Tk. in lac)

Sl No.	Name of the Sponsors	Immovable assets (location, khatian no, dag no, area, value)	Movable assets (description, value)	Investment (description, value)	Cash & Bank Balance	Total Assets	Encumbrances (if any)

06. Spouse(s) Assets :

Sl No.	Name of the Spouse	Immovable assets (location, khatian no, dag no, area, value)	Movable assets (description, value)	Investment (description, value)	Cash & Bank Balance	Total Assets	Encumbrances (if any)

07. Sponsor(s) Liabilities:

(Tk. in lac)

Sl No.	Name of the Sponsors	Nature of Loan/ Guarantee	Name of Bank/Financial Institution	Total Liabilities	Security against Liabilities (including mouza, plot, khatian & dag no.)

08. Spouse Liabilities

Sl No.	Name of the Spouse	Nature of Loan/ Guarantee	Name of Bank/Financial Institution	Total Liabilities	Security against Liabilities (including mouza, plot, khatian & dag no.)

09. Amount of Loan Applied For :

(a) Term Loan (Long Term/SME)	:		
(b) Working Capital/Cash Credit	:		
(c) L/C Limit & LTR	:		
(d) OD (Over Draft)	:		

10. Description of Project Land & Collateral Security (if any):

(Tk. in lac)

Sl No.	Title of the Asset	Location(including mouza, plot, khatian & dag no.)	Area	Market Value	Encumbrances (if any)
	a. Project Land b. Collateral Security				

11. Proposed Project Cost & Means of Finance:

(Tk. in lac)

Sl.	Items	Sponsor(s) Equity			Bank loan	G. Total
		Incurred	To be incurred	Sub-Total		
(a)	Land (Area……..decimal)					
(b)	Land Development					
(c)	Civil Construction					
(d)	Imported Machinery					

Sl.	Items	Sponsor(s) Equity			Bank loan	G. Total
		Incurred	To be incurred	Sub-Total		
(e)	Local Machinery					
(f)	Erection & Installation					
(g)	Furniture & Fixtures					
(h)	Vehicles					
(i)	Others					
	Total:					

12. Debt Equity / Debt Margin Ratio :

13. Transaction Status with BDBL (Minimum of 6 months) :

Name of the Bank	Debit Summation	Credit Summation	Balance

14. Performance of Existing Business :

Name of Firm / Company	Turnover			Net Profit		
	Year 1	Year 2	Year 3	Year 1	Year 2	Year 3

15.   Remarks   :

I do hereby declare that the particulars furnished above are completely true. If any information is found wrong, the bank will have discretion to cancel the loan proposal without any explanation.

Authorized Signature
(with seal)